

PLANNING POLICY

Upper Sheringham Parish Council notes that the method by which a Parish Council comments on Planning Applications is by discussion at a scheduled or extraordinary Parish Council meeting, to which members of the public have been invited by public notice. A meeting will always be called to comment on potentially contentious planning applications. The responsibility for commenting on non-contentious planning applications which, due to time restrictions, cannot wait for the next Parish Council meeting, has been delegated to the Clerk in line with the following:

1. Clerk receives application from North Norfolk District Council and forwards to all Councillors via email or post with timescale for response.
2. Councillors may inspect plans online.
3. Councillors should forward comments or objections to the Clerk within the specified timescale, even if it is "no comment".
4. Clerk puts precis of any comments made on application sheet for reference.
5. If all in agreement, the Parish Council comments may be forwarded to NNDC without further consideration.
6. If Council are not in agreement, an extraordinary meeting should be held.
7. The Clerk forwards comments to NNDC within time frame specified on the application, making sure that comments are lawful and purely on planning grounds.
8. At the next meeting of the Parish Council, the comments forwarded as above will be recorded in the minutes.

Adopted 19th January 2017

Reviewed 3rd October 2019

Reviewed September 2022

