

**MINUTES OF THE MEETING OF UPPER SHERINGHAM PARISH  
COUNCIL HELD IN THE VILLAGE HALL ON 8<sup>th</sup> JANUARY 2026 at 6.00pm**

**Present:**

**Mr Knowles (Vice Chairman),  
Mr Battha-Pajor & Mrs Scott-Stone  
Sally Gill, Parish Clerk**

**4442. Apologies for Absence**

Mr Dorey, Mrs Hunt and Mr Stevens sent apologies which were accepted. Mrs Stevens sent apologies and also her resignation from the Parish Council. The Clerk will notify District Council of the casual vacancy.  
Cty Cllr Vardy, Dst Cllrs Heinink and Bailey sent apologies.

**4443. Declarations of Interest on Agenda Items**

There were none on this occasion.

**4444. Minutes of the Meeting of 6<sup>th</sup> November 2025**

Mr Battha-Pajor proposed acceptance of the minutes of the meeting of Upper Sheringham Parish Council held on 6<sup>th</sup> November 2025, seconded by Mrs Scott-Stone. The Chairman signed the minutes

**4445. Public Participation**

No members of the public were present.

**4446. Police**

- a) Newsletters from the Police are circulated to members on receipt.
- b) PCC Budget Consultation had previously been circulated.
- c) There were no other Police matters.

**4447. County Council**

**a) Cty Councillor Report**

Cty Cllr Vardy has sent a report giving information on:  
Norfolk/Suffolk mayoral elections 2028 and delays to devolution funding  
Local Government Reform  
Parish Partnership Schemes  
Highway Gritting  
Redundancies in Norfolk and economic ambitions  
Norfolk Fire and Rescue Service, keeping people safe in homes  
Technology on Norfolk Buses  
Highway improvements  
Nature recovery roadmap in Norfolk and Suffolk

**b) Highways Matters**

The Clerk had previously contacted Steff Aquarone MP regarding a follow up meeting to the one held in early 2025 at High Kelling in respect of safety improvements along the A148. This meeting will be arranged once the outcome of the inquest of the couple killed in December 2024 is known.

**4448. District Council**

**a) Dst Councillor Report**

Dst Cllrs Heinink and Bailey sent a report giving information on:  
NNDC Local Plan 2024 – 2040

Local Government Reorganisation, NNDC's response to consultation  
Councillors local actions for residents

**b) NNDC Response to Government Proposals for Local Government Reform**  
The response had previously been circulated to members, the response was noted.

**c) NNDC Local Plan 2024 – 2040**

It was noted that NNDC have now adopted the 2024 – 2040 local plan.

#### **4449. Planning**

**a) Planning Application PF/25/2648** Sheringham Park Visitor Centre improvements; kitchen extension, glazing to cartshed, internal reconfiguration of barn, food kiosk, change of use of holiday cottage to visitor reception building, creation of service road connecting car park and service yard, demolition of derelict building adjacent Farm Cottage, new paths and arrival area, landscaping and associated works. The Parish Council have no objections to this application.

**b) Planning Consultation for Anglian Water from Arquiva**

Receipt was noted of the planning application to be submitted by WHP Telecoms Ltd on behalf of Anglian Water for the smart metering network.

**c) Other Planning Matters**

There were no other planning matters.

#### **4450. Finance**

**a) Payments**

Clerk's pay award arrears, 1<sup>st</sup> April to 31<sup>st</sup> Dec 2025, £56.40

HMRC Clerk's tax on pay award, 1<sup>st</sup> April to 31<sup>st</sup> Dec 2025, £14.10

Npower, street light electricity, October, £30.99

Npower, street light electricity, November, £33.62

NPTS, Clerk's training seminar AGAR Assertion 10, £43.20

TT Jones, street light maint, Jan to March 2026, £16.01

Mr Battha-Pajor proposed making the above payments, seconded by Mrs Scott-Stone. It was agreed.

**b) Income, Expenditure and Bank Balances**

Receipt was noted of income, expenditure and bank balances to 31<sup>st</sup> December 2025 (enc)

**c) Precept Request for 2026/2027**

Mrs Scott-Stone proposed the precept request of £6036.00, seconded by Mr Battha-Pajor. It was agreed.

#### **4451. Parish Matters**

**a) Review of Policies**

Data Protection Policy

Privacy Statement

Data Protection Information Audit

ICO Model Publication Scheme

Parish Council Publication Scheme and Costs

Code of Conduct

Mr Battha-Pajor proposed amendments and the review of above policies, seconded by Mrs Scott-Stone. It was agreed.

**b) Letter from Wells Town Council**

Receipt was noted of correspondence from Wells Town Council asking for other local Council's to support their stance on local government reform.

It was agreed no further action to be taken.

**c) Sheringham Allotments**

Sheringham Town Council allotment site has quite a few vacant plots therefore they have now made plots available for residents in neighbouring parishes, this includes Upper Sheringham residents. To advertise this a poster has been placed on the village noticeboard, the website and it will be included in the next village newsletter.

**4452. Correspondence Previously Received and Circulated**

Steff Aquarone MP, November parish report.

Publication of Inspectors report for NNDC local plan.

Affordable homes for local people, Dst Cllr Fredericks update.

**4453. Any Other Business for Information Only/Items for the Next Agenda**

There was none on this occasion.

**4454. Date of Next Meeting** – Thursday 5<sup>th</sup> March 2026 at 6.00pm

**There being no further business the meeting closed at 6.36pm**

Chairman .....Dated.....